

PEDESTRIAN AND BICYCLE COMMITTEE MEETING MINUTES
December 14th, 2016
5:30 p.m. in the Old City Hall Council Chambers

CALL TO ORDER: The meeting was called to order at 5:37 pm, by Tessa Jilot.

1. ROLL CALL

X Tessa Jilot	X Kim Golden
X Tom Morgan	X Tim Teyler
Bev Moss	X Denise Jeska
Russ Hersrud	X John Bruning
Madison Jansen	X Mike Fuller
MacKenzie Janzen	Mac Cavasar
X Amy Evans	Amy Hofer
OPEN	OPEN

14 members **Quorum = 8**

2. CONFLICTS OF INTEREST

3. PUBLIC COMMENTS

4. STAFF REPORT

- Bikeshare - Coming forward to council. Monte will be researching to see if Bikeshare programs have negatively affected bike rental shops in other cities at the request of one local bike shop.
- Master Plan Adoption - Coming forward to council
- Centennial Trail Seal Coat and Repair - Coming forward to council
Monte will send out email notices of when these items will go to council

5. APPROVAL OF LAST MONTH'S MINUTES

November: Approve November Minutes **Motion:** Amy Evans; 2nd Tom Morgan. Unanimous approval. **Discussions:**

6. DISCUSSION ITEMS

- **New Member Votes** Mike moved to approved Chris DeLorto's application as engineer representative and Tim seconded. Unanimous approval.
- Kim moved to approved Mark Puddy's application as general public representative and John seconded. Unanimous approval.

Monte will add new member to email

- **Chair and Vice Chair Vote** Tom made a motion to nominate Tessa as chair and Mike seconded. Unanimous approval. John made a motion to nominate Tom as vice chair and Denise seconded. Unanimous approval.

- **Sidewalk Snow Removal Education** Monte talked about filming a PSA about sidewalk snow removal and having Denise film it from the perspective of someone in a wheelchair. Tessa mentioned doing a brochure and Eric Turrell mentioned that there may already be a brochure and to contact the code enforcement officer (Sean Youngman). We may be able to get Sean to help film the PSA. **Tessa is going to contact CDA Glass Company about getting glass for safer deicer.**
- **Parking Issues** Mike spoke with the parking commission about this issue and they didn't know who enforced this issue. Tim said enforcement falls on Citizens on Patrol.
- **Complete Streets Policy** Mike spoke about the draft Complete Streets Ordinance. The idea is to make change the policy into an ordinance to give it more influence. It is also a requirement for advancing in Bike Friendly Status. Mike asked the committee members to send any revisions to Monte by the January 5th. Once a final ordinance is agreed upon the document will go to staff and then go to General Services then City Council. Amy asked what the committees roll was in going beyond advising to writing ordinances. Monte opined that the committee is using their expertise to give staff the best possible ideas for an ordinance and then the committee recommends the City adopts that ordinance with staff input. **Tessa has some changes that she sent to Monte. Kim had some comments. Monte suggested all comments come to him to be edited into the document. Monte mentioned the section about the two people who decide on including a project or not needs to be revised.**
- **Bike Registration** Nothing

7. **PROJECT UPDATES**

- **Pedestrian Friendly Sign** Nothing
- **Bikeshare - Sponsors** Already covered it. Tessa mentioned that Spokane is implementing a Bikeshare and **we could ask them if they think it will impact bike shops.**

8. **SUB-COMMITTEE REPORTS**

- **Bicycle Friendly Community** Can be reformed into a new committee
- **Walk Friendly Community** Tessa said they have decided to wait until the spring application deadline to apply to get stronger upcoming projects in for the application
- **Design Review/Infrastructure** No Meeting
- **Education** They will be meeting after the holidays to develop a work plan for 2017. Mike spoke about walking encouragement
- **Bikeways Master Plan** Can be reformed into a new committee
- **Tessa wants to evaluate committee roles next meeting**

9. **ROUND TABLE**

Tessa Jilot Hey Mac...the meeting was short!

Tom Morgan There was a walking fatality 10 days ago on 5th and Best. **Monte suggested a Facebook post about safety.** Tom asked about compiling year in review crash data. **Mac will contact Eric to get the data.**

Bev Moss

Russ Hersrud

MacKenzie Janzen

Madison Janzen

Amy Evans Will be absent next meeting. **Add bike crash discussion to next agenda**

OPEN

Kim Golden

Tim Teyler wished everyone a Merry Christmas

Denise Jeska Went on the Kootenai Health trail that was signed ADA accessible and it was not usable by anyone in a wheelchair. **Monte will contact them and ask them to take down their sign or ask when they are going to pave it – Jon Ingals may be a contact there.**

John Bruning The trail foundation is looking for a new executive director. They are also trying to get the joint powers board to allow sponsor a mile signs on portions that are in the county.

Monte McCully **Bring forward wrong way riding signs** Maybe an interpretive display at the boys and girls club could help kids learn to ride safely.

Mike Fuller the City may be building an accessible launch on Blackwell Island. He is interested in keeping tabs on that when it develops.

Mac Cavasar

Amy Hofer

Mark Puddy Mentioned creating a subcommittee that goes out and talks to the public and also stencils messages in the bike lanes. Could make business cards to hand out to people.

Eric Turrell Talked about getting the committee crash stats for the year. He also said sidewalk riding is the number one cause of crashes.

Move to adjourn 7:16 pm – Motion: Tom, 2nd : John

10. NEXT REGULAR MEETING: Weds. January 11th, 2017 @ 5:30pm Old Council Chambers